



Revenue Cycle Management

PURPOSEFUL ACTIONS EQUALS SUCCESS

Introduction

Welcome to Docs Billing Solutions Practice Revenue Optimization (DBS – PRO). This service was created to provide Practices with an “Outsourced” option for its billing needs. DBS provides the Practice with State of The Art technology and sophisticated “Claims Management” software along with data Back-Up, Redundancy & Security.

DBS-PRO is offered in “Service Modules” so each Practice can customize its services to meet its special needs. The fees per module are based on a percentage of “Collected Receipts” and percentages are based on the Practice’s specialty and volumes. DBS performs a “Free Revenue Analysis” of the Practice’s existing billing process to determine the appropriate fees. The analysis is free regardless of the Practice’s final decision. Just check the desired “Modules” below and request the Free Analysis.

Service Module 1 – Revenue Cycle Management []

- Send patient statements
- Send delinquent notice to patients
- Provide practice “Real-Time” internet access for patient eligibility
- Perform third party claims edits prior to filing claims
- File electronic and paper claims with third party payors
- Determine action required on rejected claims
- Re-file practice corrected rejected claims
- Post all patient mail receipts
- Post all third party and collection agency receipts and adjustments
- Post other practice authorized receipts and adjustments
- Coordinate collection activity with practice’s collection agency

Service Module 2 – Insurance Demographics []

- Set-up all patient insurance demographics
- Maintain all patient insurance demographics

Service Module 3 – Patient Data Demographics []

- Set-up all patient data demographics
- Maintain all patient insurance demographics

Service Module 4 – Charge Input []

- Input all patient charges from practice provided data

Others []

- Standard Practice System Reports Provided Free
- Custom System Reports Available On a Fee Basis
- Practice Advisory Services Available On a Fee Basis